

**WEST GREAT FALLS FLOOD CONTROL & DRAINAGE DISTRICT**  
**409 14<sup>th</sup> Street SW, Suite #2, Great Falls, MT 59404**  
**September 7th, 2021**  
**Work Session Minutes**

Location of meeting: Temple Baptist Church, 313 18<sup>th</sup> St. SW, Great Falls

Call to Order: 7:00 PM

Roll call: President Kelly Manzer; Commissioner Chuck Rogers; Commissioner Scott Lankford; Secretary Janet Fulmer; Public Attendance sign-in sheet attached.

Reading of Minutes: Read and approved for August 2021.

Treasurer's report: July 31<sup>st</sup>, 2021: Cash in bank \$404,698.27; Restricted Cash \$36,715.99

**Old Business:**

**Maintenance Reports:**

*Fencing:* Scott to meet with Dennis at Fairfield Fence. Suggested to use smooth wire instead of barbed.

*Burrowing Animal Control:* Chuck stated about old badger hole. Scott checking on fox on the east end.

*Mowing:* Kelly stated mowing looked great. Chuck stated 100% mow on the north end. Chuck to check with city mowing on how to address mowing steep slopes. Chuck to continue checking prices and feasibility to provide mowing service.

*Weed Spraying:* Leafy spurge coming up, spraying to start in October.

*Semi-Annual Levee Inspection:* Chuck completed, sent in and put in file.

*Flap Gate Refinishing:* Chuck talking with contractor to find excavator able to provide enough lift.

**Administrative Reports:**

*Court Report:* Chuck finished this week.

*408 Permit Filing:* Chuck got new checklist, needing more information to complete.

*Election Filing Results:* Janet waiting on election certifications to file.

*Year End Fiscal Report:* Receive from county treasurer, Kelly to complete in November.

*Year End Cash Transfers:* \$12,000 transferred for pipe inspection complete.

*Secretarial Contract:* Chuck to forward previous contract to Kelly.

**New Business:**

**Maintenance:**

*O&M Assessments:* Chuck stated was due today, submitted using 2020 budget.

**Administrative:**

*Sandy Mares for training Contracted Secretary:* Chuck made motion to have agreement in place on as need basis and pay Sandy \$20.00 per hour, Scott second the motion.

*Email and Website Updates:* Janet to check into emails for each commissioner and get website access to start updating site.

**Warrants Issued:** Doctor Lawn \$14,832.00; Chuck Rogers \$158.61; Scott Lankford \$158.61; Kelly Manzer \$158.61; Bug Doctor \$8,800.00

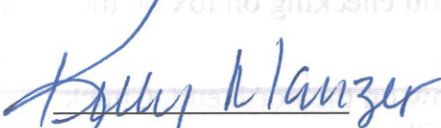
**Annual Inspection with Corps of Engineers September 21<sup>st</sup>, 2021.**

**Next Work Session:** Tuesday, October 5<sup>th</sup>, 2021, unless otherwise noticed.

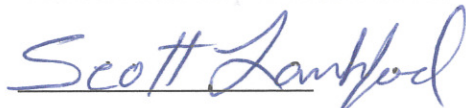
**Adjourn:** 7:47 PM

Date Approved 11 / 2 / 21

West Great Falls Flood Control and Drainage District

  
Kelly Manzer, President

  
Chuck Rogers, Commissioner

  
Scott Lankford, Commissioner

# West Great Falls Flood Control & Drainage District

September 7, 2021 Work Session

Temple Baptist Church 313 18<sup>th</sup> St SW

## ATTENDANCE:

NAME

ADDRESS

TELEPHONE

Judy Rogers 409 26<sup>th</sup> St NW \_\_\_\_\_

~~Quincy P~~ \_\_\_\_\_

Trine Mares \_\_\_\_\_

Ally \_\_\_\_\_

Sandra Erickson 2313 4<sup>th</sup> Ave SW 452-0961

Sandy Mares 429-19<sup>th</sup> St SW 727-8961

Bob Dewar \_\_\_\_\_

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