

WEST GREAT FALLS FLOOD CONTROL & DRAINAGE DISTRICT
P.O. Box 791, Great Falls, MT 59403-0791
October 4th, 2022
Commissioners' Meeting Minutes

Location of meeting: Temple Baptist Church, 313 18th St SW, Great Falls

Call to Order: 7:08 PM by Chairperson Kelly Manzer

Roll call: Commissioner & Chairperson Kelly Manzer; Commissioner Charles Rogers; Commissioner Scott Lankford; Secretary Janet Fulmer; Public Attendance Sign-In Sheet - see attachment

Reading of Minutes: Minutes of August 10th, 2022, Commissioner Charles Rogers pointed out on page 2 paragraph 2 *Fiber Optic Process* the word "levee" should read "river", Scott Lankford moved to approve as written with correction, all commissioners in favor of, passed. Minutes of September 6th, 2022, Scott Lankford moved to approve as written, all commissioners in favor of, passed.

Treasurer's report: Balances as of August 31st, 2022: Cash \$23,876.18; O&M \$415,474.46; Restricted \$36,926.33; Tax Payments Receivable Outstanding \$925.05; and September 2022 Warrants Paid \$10,086.57.

District Operations & Administration:

Fiscal Year Financial Court Report: Janet Fulmer to finalize prior year as well as current year report and submit to District court.

Project Operations & Maintenance:

Project Improvements:

408 Permit Filing – Wadsworth Lake Drain Outfall Structure: Chuck Rogers stated Great West Engineering and the Corps of Engineers was to get back to him and to date have not, Kelly Manzer asked if the District was proceeding with the 1156 Form, Chuck Rogers stated with the District waiting until after September 30th, the District would not have to pay the rush fee for processing, Kelly Manzer asked Chuck Rogers to follow up with the Corps of Engineers to proceed with permit filing. Kelly Manzer left message with Fish Wildlife and Parks regarding grant to ask for extension with no reply to date.

Project Maintenance / Inspections / Reviews / Patrols:

Corps Semi-Annual Maintenance Checklists: Chuck Rogers did complete an annual inspection report on 12/31/2021. Kelly Manzer working on completing the current maintenance checklist. Andre Excavation to perform fall drainage structure maintenance checklist. Kelly Manzer stated all commissioners should work together on checklists.

Annual Mow & Trim: Kelly Manzer will contact Dr. Lawn regarding additional mowing that was not completed.

Weed & Woody Vegetation Spraying / Tree Trimming: Chuck Rogers asked if any of the dead fall would be removed on the river side, stating the Corps has made issue in the past of dead fall. Scott Lankford

asked if the District was responsible past the toe of the levee. Sandy Mares stated this makes a fire hazard to the levee and further issues with flood waters and driftwood. Scott Lankford questioned again the responsibility to the river, which Chuck Rogers and Sandy Mares stated yes. There was question if public could remove dead fall for firewood, which Kelly Manzer stated public would have to complete request for access.

Burrowing Animal Control Program: Kelly Manzer read report from Bug Doctor. Kelly Manzer stated about possible badger or beaver or hole on 16th, asking if any other commissioners noticed activity. Chuck Rogers stated there were some beaver den cave ins by outlets.

Fencing Repairs: Scott Lankford stated Fairfield Fence completed the work and emailed District invoice today, which was included to be paid with today's warrants, repairing fence damage from vehicle accident. Kelly Manzer is working with officer regarding restitution for damages.

Other Items:

Fiber Optic Process – Rocky Mountain Contractors: Scott Lankford stated only item needing completed was to have grass seed placed at dig site. Kelly Manzer stated Melanie with the Corps would work with the District to get O&M updated with this work that was completed.

Taylor Transportation Office Contract: RR Law Firm had sent message of possible items remaining at Taylors. Chuck Rogers stated he was at Taylors 2 weeks ago that there were still 6 boxes of the Districts remaining at Taylors as well as a table, which Janet Fulmer and Kelly Manzer would check into and have moved to the new office.

Public Comment:

Aspen Northener questioned if the easement was attached to the contract with Taylors Transportation, which yes, it is.

Sandy Mares questioned if the Clerk and Recorders office provided the Assessments final billing report and if she could receive what that amount is, which Janet Fulmer would provide upon receiving from Clerk and Recorder. Sandy Mares also stated outflow ditches on Central Ave West not being mowed and Russian olive growing, also asked Scott Lankford about padlock if was locked, which Scott stated when he checked it that it was locked. Sandy Mares asked if Andre was made aware about the fall inspection, which Kelly Manzer would contact Mike Andre. Sandy Mares also wanted to remind the Commissioners a semi-annual inspection report needs completed.

Trina Mans questioned if the homeowner wanting to run irrigation had been contacted, which Chuck Rogers stated she would have to have a plumber check the line since it had not been used in approximately 40 years. Trina Mans also asked if the District checked into having a guardrail placed by the state where numerous wrecks have happened into District fencing, which has not been addressed to date.

Aspen Northener questioned about having the meeting recordings released to the public. After discussion, if any public individual wants to have their own recording, that is their responsibility to bring recorder, and secretary's recording is for secretary to prepare the official minutes, which are then approved by Commissioners.

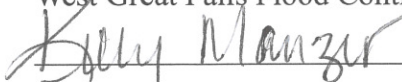
Warrants Issued: Scott Lankford moved to pay the following invoices, all commissioners in favor, motion passed: Clyde "Scott" Lankford \$158.61 (Payroll); Kelly Manzer \$158.61 (Payroll); Charles Rogers \$158.61 (Payroll); Fairfield Fence \$1,572.90 (Fence Repairs)

Next Meeting: Tuesday, November 1st, 2022, unless otherwise noticed.

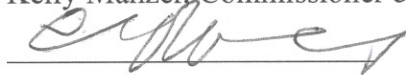
Adjourn: Chuck Rogers made the motion to adjourn at 7:59 PM, all commissioners in favor, passed.

Date Approved 1 / 9 / 2023

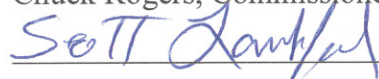
West Great Falls Flood Control and Drainage District



Kelly Manzer, Commissioner & Chairperson



Chuck Rogers, Commissioner



Scott Lankford, Commissioner

