

WEST GREAT FALLS FLOOD CONTROL & DRAINAGE DISTRICT
P.O. Box 791, Great Falls, MT 59403-0791
May 11th, 2022
Commissioners' Meeting Minutes

Location of meeting: Cascade County DED, 521 1st Ave NW, Great Falls

Call to Order: 7:13 PM by Chairperson Kelly Manzer

Roll call: Commissioner & Chairperson Kelly Manzer; Commissioner Chuck Rogers; Commissioner Scott Lankford; Secretary Janet Fulmer; Public Attendance sign-in sheet attached

Reading of Minutes: Scott Lankford made motion to table all minutes until next meeting, all commissioners in favor of, passed.

Treasurer's report: As of March 31st, 2022: Cash \$23,762.28; O&M \$442,031.29; Restricted \$36,750.18; Tax Payments Receivable Outstanding \$31,357.86; and April 2022 Warrants Paid \$2,948.33.

Maintenance Reports:

Fencing Repairs: Scott Lankford stated Fairfield Fence finished work and was to send bills to District, which was received for the meeting and included in Warrants to be paid. Kelly Manzer stated after speaking with Dennis at Fairfield Fence, he was concerned about additional District fencing, which Kelly questioned the commissioners about having sections done each year. Kelly asked Scott to follow up with Fairfield Fence as to which additional sections need repaired.

Flap Gate Refinishing: Kelly Manzer stated André Excavation has removed the four flap gates and waiting for painting. Contract was sent to T&L Painting, however, with only 4 flap gates T&L was going to request 10% bonding and raising the estimate. Commissioners discussed the bonding and suggestions by attorney review of contract. Scott Lankford made motion to waive bonding with T&L Painting, Chuck Rogers did question the cons of waiving the bonding, after discussion, Chuck Rogers made motion to amend motion to include all contractors, Kelly Manzer and Scott Lankford opposed the motion amend, all commissioners in favor of waiving T&L Painting bonding, passed. Corrected contract would be emailed to T&L Painting for their approval.

Corps of Engineers Inspection September 21st, 2021: Kelly Manzer stated no inspection report received to date and was not to expect until June 2022.

Kelly Manzer stated Doctor Lawn was to start spraying and Janet Fulmer put on the website to let homeowners know and not be alarmed.

Woody Vegetation & Tree Trimming: Chuck Rogers has not heard back from Western Enterprises as to an estimate. Scott Lankford stated he would contact Western Enterprises to get estimate.

Flood Risk Assessments: Chuck Rogers stated snowpack was still at 110%, and Gibson Dam 43 feet from being full, would be some time before Gibson would start releasing water.

Burrowing Animal Repairs – Bug Doctor April 2022 Report: Update received via email from Bug Doctor, copy provided to commissioners, which Kelly Manzer read to the public.

Fiber Optic Process: Kelly Manzer talked to supervisor with RMTTC, who is working with the

Corps of Engineers to get compaction specifications. An email is to be provided by RMTC to Kelly Manzer with updates.

City of Great Falls email regarding plan of regional detention pond: Kelly Manzer wants review by Corps of Engineers and had requested maps from the City of Great Falls which was provided to the Corps for any opinions or concerns the Corps may have.

Administrative Reports:

Annual Review for Permission/Release Liability, Access Pass, Access Policy: Kelly Manzer tabled.

Commissioners' Annual Court Report: Report complete, emailed prior to commissioners for review. Kelly Manzer made the motion to accept the final report to submit to District Court, Scott Lankford seconded, all commissioners in favor, motion passed, signed for submittal to Court.

408 Permit Filing: Chuck Rogers received request for two more pieces of information, Corps may require the District to drill, and put a stop log in the end of the pipe at Wadsworth Park. Chuck Rogers to continue to pursue with Josh at the Corps of Engineers to get completed.

Commissioners' Annual Election, Bond & Insurance: Janet Fulmer followed up with the Cascade County election's office, Chuck Rogers was the only individual to file for the open commissioner seat, the election was uncontested. Chuck Rogers new term from May 2022 and to expire the first Tuesday in May 2025. Chuck Rogers took Oath of Office of Elected Official, signed and sworn in on May 11th, 2022.

District By-Laws: Kelly Manzer tabled.

Communication Protocol: Chuck Rogers tabled.

Retaining Attorney: Chuck Rogers requested to have attorney on retainer, possible pro-bono for reviewing contracts. Kelly Manzer stated Lynn Baker has been reviewing contracts and gave referral of Rick Regh with RR Law, PLLC. Aspen Northerner advised the commissioners to find attorney that would be willing to accept small amounts of legal use. Kelly Manzer questioned to contact various attorneys as to finding a go to for legal advisement on contracts, which Janet Fulmer to update at next meeting.

Secretary Contract: Kelly Manzer stated contract with Janet Fulmer as secretary expires with this meeting. Kelly Manzer made motion to renew contract with Janet Fulmer as secretary for another year, allowed the commissioners to review contract, no discussion, all commissioners in favor, motion passed.

Public Comment: Comments included with each agenda item as made.

Warrants Issued: Scott Lankford moved to pay the following invoices, all commissioners in favor, motion passed: Travelers Insurance \$1,230.00 (Liability Insurance); United States Treasury \$240.96 (Payroll Taxes); Fairfield Fence Invoice #3091 \$5,298.80, Invoice #3092 \$220.20, #3093 \$940.50 (Fencing Repairs); Clyde "Scott" Lankford \$158.61 (Payroll); Kelly Manzer \$158.61 (Payroll); Charles Rogers \$158.61 (Payroll); Janet Fulmer \$360.00 (Secretary Services)

Next Work Session: Tuesday, June 7th, 2022, unless otherwise noticed.

Adjourn: Chuck Roger made the motion to adjourn at 8:18 PM, all commissioners in favor, passed.

Date Approved 6 / 7 / 22

West Great Falls Flood Control and Drainage District

Kelly Manzer

Kelly Manzer, Commissioner & Chairperson

Chuck Rogers

Chuck Rogers, Commissioner

Scott Lankford

Scott Lankford, Commissioner

May 11. 2022
Sign in Sheet

Phone

IN

Judy Rogers 409 26th St NW
ASpd [Signature] SR 1st Ave SW
Justin Poulson 2719 3rd Ave NW
Russ Mena 415 26th NW

Oath of Office of Elected Official

State of Montana

County of CASCADE

I, Charles E Rogers (name of person), do solemnly SWEAR
(swear or affirm) that I will faithfully execute the duties of the office of Commissioner WGFFCD & D
(title of office) and will to the best of my ability preserve, protect, and defend the Constitution
and the laws of the United States of America and the State of Montana
(name of state). I furthermore solemnly swear that I have not directly or indirectly paid, offered,
or contributed, or promised to pay, offer, or contribute, any money or valuable thing, or promised
any office or employment, as a reward for giving or withholding a vote at the election at which I
was elected. So help me God.

Charles E Rogers
(Signature of Affiant)

Charles E Rogers (Print
or Type Name)

SWORN to and subscribed before me, this the 11 day of May,
2022.

Janet Fulmer
NOTARY PUBLIC

My Commission Expires:

June 22, 2025

