

# WEST GREAT FALLS FLOOD CONTROL & DRAINAGE DISTRICT

P.O. Box 791, Great Falls, MT 59403-0791

March 14th, 2022

## Commissioners' Special Meeting Minutes

**Location of meeting:** Cascade County DES, 521 1<sup>st</sup> Ave NW, Great Falls

**Call to Order:** 7:02 PM by Chairperson Kelly Manzer

**Roll call:** Commissioner & Chairperson Kelly Manzer; Commissioner Chuck Rogers; Commissioner Scott Lankford; Secretary Janet Fulmer; Public Attendance sign-in sheet attached

Kelly Manzer advised the public the Special Meeting to review the contracts for vendors allowing them to get started with work needing done:

**Bug Doctor, 2022 Borrowing Animal Control.** Quote was the same as prior year for Eight Thousand Eight Hundred Dollars and No Cents (\$8,800.00). Bug Doctor is getting anxious to start as gophers have started to emerge. Kelly Manzer asked for commissioners in favor of accepting quote for Eight Thousand Eight Hundred Dollars and No Cents (\$8,800.00) and proceeding with annual contract, all commissioners in favor, none opposed, passed.

**Doctor Lawn, 2022 Weed & Woody Vegetation Spraying.** Kelly Manzer stated Doctor Lawn was concerned about the chemical prices raising, however, the District would have to go out to bid if quote was over Fifteen Thousand Dollars and No Cents (\$15,000.00). The commissioners will add hand spraying with a dye to allow for individuals to be able to see where Doctor Lawn has/had sprayed. Kelly Manzer did speak with Doctor Lawn on that request and Doctor Lawn was in acceptance of using dye. Proposal is for Fourteen Thousand Eight Hundred Ninety-Five Dollars and No Cents (\$14,895.00). Kelly Manzer stated some of the chemicals would be looked at for savings, etc., however, Doctor Lawn is responsible for killing the vegetation. Sandy Mares asked the commissioners if Doctor Lawn would be getting back to the District regarding prices of chemicals. Kelly Manzer stated the proposal is already set, therefore no need to address prices of chemicals, already included in proposal. The only issue needing added to proposal, at no additional cost, is the dye treatment. Scott Lankford asked when Doctor Lawn felt they would be able to get started, which Kelly Manzer stated depending on moisture. Scott Lankford questioned if they could start in May. Sandy Mares stated ideal would-be mid-April. Last year Doctor Lawn had started later in the year. Chuck Rogers stated the biggest issue is the leavy spurge needs sprayed before it develops. Kelly Manzer asked for commissioners in favor of accepting proposal for Fourteen Thousand Eight Hundred Ninety-Five Dollars and No Cents (\$14,895.00) and proceeding with annual contract, all commissioners in favor, none opposed, passed.

Chuck Rogers stated with all commissioners in favor of contracts with vendors, with Kelly Manzer as Chairperson, and as By-Law's state, she may sign contracts without the other 2 commissioners' signatures.

**Doctor Lawn, 2022 Rough Mow Levee.** Sandy Mares advised that the proposal had levee spelled as levy, which should be spelled as levee. Kelly Manzer spoke with Doctor Lawn, and they had no problem with keeping that proposal the same as previous year. Kelly Manzer did remind them they need to mow along the abandoned railroad berm due to some property owners not knowing they are to maintain that living within the City limits and they had no problem with completing that. Chuck Rogers asked if Doctor Lawn knew of the 100% mowing, which Kelly Manzer stated Doctor Lawn was aware. Sandy Mares made the comment that some of the fence lines do need cleaning up. Kelly Manzer asked for commissioners in favor

of accepting proposal for Fourteen Thousand Eight Hundred Thirty-Two Dollars and No Cents (\$14,832.00) and proceeding with annual contract, all commissioners in favor, none opposed, passed.

Kelly Mazer had a question on the flap gates if all would need repainted, which Chuck Rogers stated they agreed approximately 80% of the flap gates need work and others would need repainted soon, but to just do them all at once, and that it would be a multi-year project. Kelly Manzer stated the painter only wants to do 3 flap gates at a time. Kelly Manzer stated that André Excavating looked at some of the flap gates, some are rusted which are not an immediate issue, there are a couple that would need chiseled out of concrete which would require a lot of work, tar around others that would need to be redone, therefore the District may want to go ahead and have the project put out to bid because the job will be very expensive to have completed. André Excavating cannot even begin to prepare an estimate due to the fact it is a big project, major time invested, and many man hours. Chuck Rogers and Sandy Mares gave input regarding the flap gates on assemblies, and they can be easily removed, however, if the frames need refinishing, then more work would be involved to remove frames from conduit. Kelly Manzer asked if there were some flap gates in dire need than others, which Chuck Rogers answered yes which are listed in the Pipes Inspection report. Scott Lankford asked if the District was written up for those flap gates, which Sandy Mares stated yes, and Chuck Rogers stated were listed as MA, which is Minimally Acceptable or NA, for Unacceptable. Scott Lankford asked if the District has received a quote per gate to get repainted, which the District has not received due to the fact of different size gates that André Excavation needs to provide estimate on the removal of, transport to painters, and reinstall. Chuck Rogers has a list of the weight of each flap gate. The flap gates range from 500 lbs. to 2,500 lbs. Kelly Manzer has a copy of the 2020 Drainage Facility Deficiency Summary (Additional to 2015 Deficiency Summary) that is also provided in the Annual Court Report, copies would be made for other members to have for their records. The ratings of components noted for action contained, "A" = Acceptable, "MA" = Minimally Acceptable, and "A -MA" = Acceptable -Minimally Acceptable. No ratings of "U" = Unacceptable were reported in the summary. There is a total of 23 flap gates, and suggestion was made to have 3 to 6 completed a year with the lower rated completed first. Sandy Mares suggested to start with the smaller flap gates first. Chuck Rogers stated he would like to try and have scheduled with all completed before the next pipes inspection in 2025. Scott Lankford stated each flap gate could possibly cost \$1,000.00 to complete. Chuck Rogers stated the entire project could run between \$100,000.00 and \$150,000.00 and spread over the next 3 years would be within the maintenance budget. Kelly Manzer suggested to have the worst rated deficiencies started first, with 3 flap gates and if more can be completed in a year to have those scheduled next as time allows. Chuck Rogers questioned if the District would be able to get a quote on the first 3 and if more than \$15,000.00 the District would have to put the project out to bid. Sandy Mares stated at least 8 flap gates per year should be completed. Chuck Rogers stated the WPG Paint should be the vendor to contract with André Excavation, so the District is not trying to manage 2 separate vendors/contractors and scheduling their time frames. However, the commissioners want to keep aware of the costs associated to complete the flap gate refinishing project and ability to meet budgeted amount per year. Trina Mans asked when the next pipe inspection would be, which is in the year 2025. Discussion was brought up again about having Great West Engineering prepare a bid package for \$5,000.00 on the flap gate project. Kelly Mazer is still concerned if a bid package is prepared and yet contractors are too busy to complete the work and do not bid on the project the District could be out the cost of preparing the bid package. Sandy Mares had a copy of the Deficiency Summary and advised the commissioners on which should be completed first. Scott Lankford wanted to look at the suggested flap gates. Scott Lankford stated he would be in contact with Cory Buford and Kelly Manzer stated she would be in contact with André Excavation. Kelly Manzer asked how long the painter would need to have the flap gates for painting, which Chuck Rogers stated 3 days for sandblasting and painting. Sandy Mares mentioned dry time. Chuck Rogers advised that the current paint was no longer available, and he got approval from the Corps on a new paint, epoxy tar. Scott Lankford asked the life expectancy for the new paint, which Chuck Rogers was told a year but expected would be 30 years but would not guarantee if subject to ice and such.

**Next Work Session:** Tuesday, April 5th, 2022, unless otherwise noticed.

**Adjourn:** Scott Lankford made the motion to adjourn at 7:30 PM, all commissioners in favor, passed.

Date Approved 4 / 5 / 22

West Great Falls Flood Control and Drainage District

*Kelly Manzer*

Kelly Manzer, Commissioner Chairperson

*Chuck Rogers*

Chuck Rogers, Commissioner

*Scott Lankford*

Scott Lankford, Commissioner



