

WEST GREAT FALLS FLOOD CONTROL & DRAINAGE DISTRICT

P.O. Box 791, Great Falls, MT 59403-0791

June 7th, 2022

Commissioners' Meeting Minutes

RECEIVED

SEP 16 2022

W G F F C & D D

Location of meeting: Cascade County DES, 521 1st Ave NW, Great Falls

Call to Order: 7:02 PM by Chairperson Kelly Manzer

Roll call: Commissioner & Chairperson Kelly Manzer; Commissioner Chuck Rogers;

Commissioner Scott Lankford; Secretary Janet Fulmer; Public Attendance sign-in sheet attached

Reading of Minutes: April 5th, 2022, Minutes, Chuck Rogers moved to approve as written, Scott Lankford second motion, all in favor, passed. April 27th, 2022, Special Meeting Minutes, Chuck Rogers moved to approve as written, Scott Lankford second motion, all in favor, passed. May 1st, 2022, Special Meeting Minutes, Chuck Rogers moved to approve as written, Scott Lankford second motion, all in favor, passed. May 11th, 2022, Minutes, Chuck Rogers moved to approve as written, Scott Lankford second motion, all in favor, passed.

Treasurer's report: As of April 30th, 2022: Cash \$23,771.52; O&M \$440,623.82; Restricted \$36,764.47; Tax Payments Receivable Outstanding \$30,024.92; and May 2022 Warrants Paid \$8,824.50.

Maintenance Reports:

Fencing Repairs: Scott Lankford reviewed fencing at Hanna's and stated looked good, stated there is a big badger there down from the levee.

Flap Gate Refinishing: Scott Lankford stated the 4 flap gates have been completed, and André Excavation put back on.

Corps of Engineers Inspection September 21st, 2021: Kelly Manzer stated still waiting for report from the Corps.

Woody Vegetation & Tree Trimming: André Excavation trimmed some trees for access. Scott Lankford and Chuck Rogers still waiting to hear back from Western Enterprises. Kelly Manzer to try Donnie with Western Enterprises as well as Brian with Circle B.

Flood Risk Assessments: Janet Fulmer provided the Commissioners with a graph of the last 30 days gage height of the Sun River and Muddy Creek closest to the levee. Scott Lankford stated Gibson Dam has just reached the boat launch. Kelly Manzer asked if any water had been released into the Wadsworth Pond to date, however, Chuck Rogers stated river not high enough yet.

Burrowing Animal Repairs: Scott Lankford stated again of the badger by Hanna's. Kelly Manzer read the email report from Bug Doctor Pest Control.

Fiber Optic Process: Kelly Manzer has not heard anything to date regarding the recompaction, that the Corps of Engineers is to provide to Rocky Mountain Contractors.

City of Great Falls email regarding plan of regional detention pond: Kelly Manzer sent the email with maps to the Corps of Engineers asking for their opinion and if any concerns, which Kelly with check with the Corps that they did receive the email to review.

Administrative Reports:

Annual Review for Permission/Release Liability, Access Pass, Access Policy: Kelly Manzer did ask for Lynn Baker to review, and the District is having another attorney come to the next meeting which Mr. Baker had referred to the District.

Commissioners' Annual Court Report: Janet Fulmer filed the court reports with the District Court, contacted again today and waiting for the date set by Judge Parker.

408 Permit Filing: Chuck Rogers needs to write up a narrative regarding the coffer dam, the waterstop needs to have Great West Engineering write up about, and Chuck got another request to get completed by the Native American Society. Sandy Mares questioned the timeline on the Montana Fish, Wildlife and Parks Agreement providing up to \$43,218.00 towards Wadsworth Pond, which stated toward completion of this Project over a period of **up to three years** from the project approval date of 2/1/2021, unless a modification or extension of the Agreement is executed.

District By-Laws: Kelly Mazer tabled to have review in the fall. Chuck Rogers submitted a Draft to the Commissioners and stated should select a section each month at a meeting. Scott Lankford stated to have a special work-session to review and update the By-Laws. Kelly Manzer stated to wait until later summer/fall to set up special work session. Commissioners will look at further in the year.

Communication Protocol: Chuck Rogers made part of the By-Laws therefore will be reviewed at the time of a work session to update the By-Laws.

Retaining Attorney: Janet Fulmer talked to Rick Regh with RR Law PLLC and he will attend the next meeting for a meet and greet, did not see Districts need in retaining an attorney and would best be as need basis. Mr. Regh was referred by Lynn Baker.

Annual Report of Commissioners: Janet Fulmer is reviewing prior filed Annual Reports. Janet Fulmer asked if the 2021 was completed and filed, which was not to any knowledge of commissioners. Janet will work on completing the 2021 and 2022 to file together after getting the final treasurers report ending June 30, 2022.

Kelly Manzer did get a call from Doctor Lawn, who forgot to use the die and will make sure to add to the spray. Scott Lankford wants to be contacted when Doctor Lawn is spraying.

Scott Lankford wants to have time commissioners meet and look over fencing to start covering certain sections each year and planning.

Trina Mans questioned when the next set of flap gates would be scheduled, which the Commissioners stated the 5-year pipe inspection is the list of needs the District needs to address, which the Commissioners will continue to proceed forward with the repairs stated higher needs.

There had been some reports of trespassers on the levee, which the Commissioners will continue to monitor, and asking for public to report on as well.

Public Comment: *Comments included with each agenda item as made.*

Warrants Issued: Scott Lankford moved to pay the following invoices, all commissioners in favor, motion passed: Ooma, Inc. \$6.39 (Misc-Telephone paid by Janet Fulmer); T&L Painting, Inc. \$8,800.00 (Structure Maintenance – Flap Gate Painting); Doctor Lawn \$7,447.50 (Weed and Woody

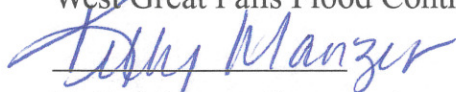
Vegetation Spraying); Clyde "Scott" Lankford \$158.61 (Payroll); Kelly Manzer \$158.61 (Payroll); Charles Rogers \$158.61 (Payroll); United States Treasury \$241.02 & Department of Revenue \$54.00 (Payroll Withholding); André Excavation \$1,375.00 (Structure Maintenance – Flap Gate removal and reinstall)

Next Work Session: Tuesday, July 5th, 2022, unless otherwise noticed.

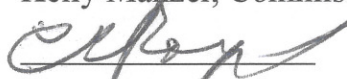
Adjourn: Kelly Manzer made the motion to adjourn at 7:56 PM, all commissioners in favor, passed.

Date Approved 7 / 5 / 22

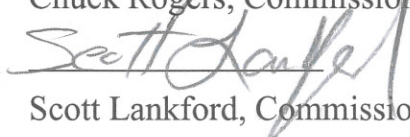
West Great Falls Flood Control and Drainage District



Kelly Manzer, Commissioner & Chairperson



Chuck Rogers, Commissioner



Scott Lankford, Commissioner

