



WEST GREAT FALLS FLOOD CONTROL & DRAINAGE DISTRICT

P.O. Box 791, Great Falls, MT 59403-0791

July 5th, 2022

Commissioners' Meeting Minutes

RECEIVED

SEP 22 2022

Location of meeting: Cascade County DES, 521 1st Ave NW, Great Falls

Call to Order: 7:00 PM by Chairperson Kelly Manzer

Roll call: Commissioner & Chairperson Kelly Manzer; Commissioner Chuck Rogers;

Commissioner Scott Lankford; Secretary Janet Fulmer; Public Attendance sign-in sheet attached

Reading of Minutes: June 7th, 2022, Minutes, Chuck Rogers asked if correction he requested had been made, Janet Fulmer stated yes, and corrected Minutes handed out to Commissioners. Kelly Manzer stated her name was spelled incorrectly as Mazer in the District By-Laws section on page 2. Scott Lankford moved to approve as written, Chuck Rogers second motion, all in favor, passed.

Treasurer's report: As of May 31st, 2022: Cash \$23,784.38; O&M \$455,891.17; Restricted \$36,784.36; Tax Payments Receivable Outstanding \$6,182.69; and June 2022 Warrants Paid \$18,609.74.

Kelly Manzer allowed Rick Regh, RR Law, PLLC. to address the Board, with meet and greet. Lynn Baker introduced Mr. Regh to the Board and gave a brief recommendation for Mr. Regh. Mr. Regh gave introduction to his practice, along with fees, stated he would work on an hourly basis. Questions from commissioners and public arose regarding his knowledge of Drainage Districts, which were answered favorably. Chuck Rogers made the motion to accept Mr. Regh as attorney for the District at a rate of \$175.00 per hour, Scott Lankford second the motion, all in favor, passed. Mr. Regh will draw up engagement letter to the District. Mr. Regh excused himself from the remainder of the meeting.

Kelly Manzer introduced Lonnie Hill, City of Great Falls Floodplain Administrator and Charity Yonker, Planning Director and Floodplain Administrator for Cascade County, to give presentation regarding Flood Insurance Rate Maps, floodways, flood information not shown on the FIRMs, historic flood information, property protection advice and site visits to assist property owners. Ms. Yonker provided Flood handouts for commissioners and public. Commissioners and guests asked different FEMA and flood insurance questions which were answered by Ms. Yonker and Mr. Hill. Mr. Hill and Ms. Yonker excused themselves from the remainder of the meeting at 7:44 PM.

Maintenance Reports:

Fencing Repairs: Scott Lankford stated nothing new on repairs. Kelly Manzer asked for commissioners or guests that know of fencing companies to provide their information so the District may put together a list of backup fencing companies to have on hand.

Flap Gate Refinishing: Kelly Manzer stated flap gates have been completed, all bills have been paid for work performed. Sandy Mares questioned water on the flap gates. Scott Lankford stated he looked at the flap gates and they looked good, paint has 1 year warranty.

Corps of Engineers Inspections: Kelly Manzer stated still waiting for reports from the Corps. Sandy Mares was concerned about the 2020 inspection report and had contacted the Corps and requested the 2-year completion to correct any deficiencies to be effective from the release date of the

inspection report. Sandy Mares also questioned if the District heard of the date for the 2022 inspection, which the District has not received date as of yet.

Woody Vegetation & Tree Trimming: Western Enterprises submitted quote for \$12,500.00, which Kelly Manzer read the full quote to public. There was discussion about the budget being only \$7,000.00 for woody vegetation and tree trimming, which Chuck Rogers stated the District did not expend much the prior year and has available funds to cover the quote. Scott Lankford made the motion to accept the quote from Western Enterprise for a total of \$12,500.00, Chuck Rogers second the motion, all in favor, passed.

Flood Risk Assessments: Janet Fulmer provided the Commissioners with various graphs of the last 30 days gage heights and discharge flows. Chuck Rogers stated the Sun River did not get high enough to fill Wadsworth Pond.

Burrowing Animal Repairs: No updates provided for meeting. Kelly Manzer will reach out for report from contractor.

Fiber Optic Process: Kelly Manzer has not received any update yet on the compaction testing or status from either the Corps of Engineers or Rocky Mountain Contractors.

City of Great Falls email regarding plan of regional detention pond: Kelly Manzer emailed the request in April 2022 for the Corps to review, contacted Melanie with the Corps and resent again for request to review.

There were some questions and comments regarding the weed spraying and no dye to know where sprayed, as well as some different weeds that have grown up, as well as gopher activity on the levee, which Kelly Manzer will follow up on with contractors.

Administrative Reports:

Annual Review for Permission/Release Liability, Access Pass, Access Policy: Kelly Manzer brought up the 2015 and 2018 passes about the requirements the passes had for landowners to follow. Kelly Manzer contacted the Corps of Engineers which stated the Corps does not have requirements for maintaining their access, the requirements were set up by the Levee District. Sandy Mares stated the passes were set up by requirements in Corps Maintenance Manual. Lynn Baker stated the District should look at setting up a letter advising the conditions to access pass holders of the passes, having Mr. Regh review for the District. Chuck Rogers stated the District should send letters out to permit holders thanking them for maintaining their sections of the levee, which Kelly Manzer agreed, and thinks wonderful how the community is working together.

Commissioners' Annual Court Report: Janet Fulmer contacted the District Court, still waiting for Judge Parker to set date, clerk stated was on Judge Parkers desk and that he has been booked full.

Sandy Mares asked if the District has received anything regarding the Assessments or the Certified Taxable Values from the Dept of Revenue, which Chuck Rogers was contacted by a Kathy with DOR, however he missed the call and hasn't been able to reach her back yet.

408 Permit Filing: Chuck Rogers was working on, needing archived documents for the filing from the office, to see about getting key to the office.

Annual Report of Commissioners: Janet Fulmer has most of the report completed but waiting for the June treasurers reports to be able to get completed. Sandy Mares stated the report is always late due

to waiting for the treasurer's office District financials to balance the year end out.

Taylor's Transportation Office Contract: Lynn Baker gave legal opinion regarding his review of the contract. After much discussion between commissioners and guests, Scott Lankford made the motion for Chuck Rogers and Lynn Baker to talk to Taylor's Bros. regarding ending the contract, Chuck Rogers stated to just have Lynn Baker, Kelly Manzer second the motion, Chuck Rogers nay, majority vote yea passed.

Public Comment: *Comments included with each agenda item as made.*

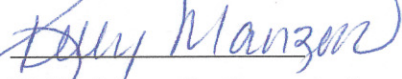
Warrants Issued: Scott Lankford moved to pay the following invoices, all commissioners in favor, motion passed: Suhr Transport \$410.00 (Misc. - Moving); Janet Fulmer \$126.00 (Secretary Services); Janet Fulmer \$17.08 (Ooma – Misc. Telephone Service); Clyde "Scott" Lankford \$158.62 (Payroll); Kelly Manzer \$158.62 (Payroll); Charles Rogers \$158.62 (Payroll)

Next Meeting: Tuesday, August 2nd, 2022, unless otherwise noticed.

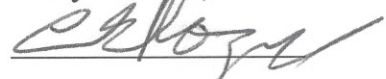
Adjourn: Scott Lankford made the motion to adjourn at 8:53 PM, all commissioners in favor, passed.

Date Approved 8 / 10 / 22

West Great Falls Flood Control and Drainage District



Kelly Manzer, Commissioner & Chairperson



Chuck Rogers, Commissioner



Scott Lankford, Commissioner

