

WEST GREAT FALLS FLOOD CONTROL & DRAINAGE DISTRICT

P.O. Box 791, Great Falls, MT 59403

December 7th, 2021

Work Session Minutes

Location of meeting: Cascade County DES, 521 1st Avenue NW, Great Falls

Call to Order: 7:00 PM

Roll call: Commissioner Chairperson Kelly Manzer; Commissioner Chuck Rogers; Commissioner Scott Lankford; Secretary Janet Fulmer; Public Attendance sign-in sheet attached

Reading of Minutes: Scott Lankford made motion to approve November 2nd, 2021, minutes, all commissioners in favor of, passed.

Treasurer's report: October 31st, 2021: Cash in bank \$372,397.94; Restricted Cash \$36,725.66; Warrants Paid \$1,382.48

R0423803 CMS

Total Pages: 2 R 0.00 By: bhanson 01/07/2022 09:30:34 AM
Cascade County, Rina Ft Moore - Clerk & Recorder



Old Business:

Maintenance Reports:

Fencing Repairs: Scott Lankford had contacted Dennis Vroman with Fairfield Fence to proceed with quotes and also asked for a quote to fix the fence where a wreck happened to get repaired. Kelly Manzer was still waiting for police report to submit to insurance. Chuck Rogers moved to hire Dennis Vroman for the quote of \$216.75 to fix area where wreck happened.

Flap Gate Refinishing: Chuck Rogers stated holdup still with André Excavation & Sewer Service getting with painters at WPG Paint, painters ready to go just waiting André to take lift gates off, and then will have to be put back on. The painters are trying to get with André to get price and if André will do the removal and replacement of the lift gates.

Corps of Engineers Inspection September 21st, 2021: Kelly Manzer stated she has not heard anything to date, asking other commissioners if they had, no contact to date. Chuck Rogers stated he would get in touch with Melanie with the Corps due to having to contact her regarding the 408 Permit.

André Excavating – Flood and Erosion Protection Project Maintenance / Drainage Structures: Scott Lankford stated André has completed the project, about the same as last year except for the debris and trees André had to take care of. André would get bill to District within the next week. Sandy Mares stated the bill would need to be paid within the 2021 fall fiscal year due to the expense needs added to the semi-annual report maintenance section, as well as having the checklist from André to put in the semi-annual report.

Woody Vegetation – Brian Heagy with Circle B: Kelly Manzer has not heard much from Brian Heagy but that if he was needed for the District to let him know. Kelly Manzer had found a young guy that trimmed some trees for her and was very reasonable, did a great job. Kelly Manzer stated the District may keep him in mind to have bid on future work for the District. Scott Lankford asked that Kelly Manzer check that this guy is licensed and insured. Chuck Rogers stated that there were around 6-7 flap gates that are difficult to get to due to trees that have grown up, follow up will be needed if André trimmed those trees on the above project.

Administrative Reports:

Court Report: Kelly Manzer stated the District has been waiting for a couple months to get the

Court Report. Sandy Mares stated she would have complete and done by the end of the month. The holdup has been due to certain monetary payments that needed to be documented.

408 Permit Filing: Chuck Rogers is waiting on having a time to conference call with Oliver and Melanie at the Corps due to holiday scheduling. Kelly Manzer asked if there was anything the District could be doing for the grant. Chuck Rogers stated there are still 4 permits that need completed and the District will need to approve those permits when completed.

New Business:

Maintenance:

Kelly Manzer asked if there were any additional items that needed discussed regarding maintenance. Scott Lankford made the point that the District should come up with a plan on having sections set aside each year to have completed. Kelly Manzer asked if anyone had references on fencing companies to let the District know. No major fencing repairs was done over the past year due to Covid and only having repairs done if it was an immediate need.

Administrative:

Year End Fiscal Report – Janet Fulmer contacted Local Government Services to verify the late payment fee for last fiscal year end was received, District is paid in full. Local Government Services forwarded requirements for filing as well as last fiscal year end financial reports to Janet Fulmer as example for completing current fiscal year end financial report due by December 31st, 2021

Public Comment: Sandy Mares asked to have the MCA reference on the future agendas regarding public comments. Sandy Mares questioned the website not being secure and unable to view, and if the website has been updated with agendas and minutes. Janet Fulmer will check into website, and get signed copies of the minutes to update website. Janet Fulmer will try to have updated by end of the year.

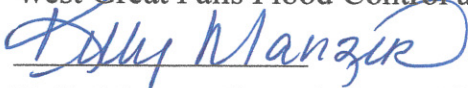
Warrants Issued: Spectrum \$34.99; Chuck Rogers \$158.61; Kelly Manzer \$158.61; Scott Lankford \$158.61; US Treasury \$240.98; State of Montana \$57.00; Central Lock & Key \$280.00

Next Work Session: Tuesday, January 4th, 2022, unless otherwise noticed.

Adjourn: Scott Lankford made the motion to adjourn at 7:38 PM, all commissioners in favor, passed.

Date Approved 1 / 4 / 22

West Great Falls Flood Control and Drainage District



Kelly Manzer, Commissioner Chairperson



Chuck Rogers, Commissioner



Scott Lankford, Commissioner

