

**WEST GREAT FALLS FLOOD CONTROL & DRAINAGE DISTRICT****P.O. Box 791, Great Falls, MT 59403-0791****August 10th, 2022****Commissioners' Meeting Minutes**

**Location of meeting:** Cascade County DES, 521 1st Ave NW, Great Falls

**Call to Order:** 7:01 PM by Chairperson Kelly Manzer

**Roll call:** Commissioner & Chairperson Kelly Manzer; Commissioner Chuck Rogers; Commissioner Scott Lankford; Secretary Janet Fulmer; Public Attendance Sign-In Sheet - see attachment

**Reading of Minutes:** July 5th, 2022, Commissioners' Meeting Minutes, Scott Lankford moved to approve as written, all Commissioners in favor of, passed.

**Treasurer's report:** Balances as of June 30th, 2022: Cash \$23,801.49; O&M \$442,630.96; Restricted \$36,810.83; Tax Payments Receivable Outstanding \$2,567.00; and July 2022 Warrants Paid \$1,028.94. Financial Reports provided to Commissioners.

The Commissioners reviewed the Attorney-Client Agreement between the West Great Falls Flood Control & Draining District and RR Law, PLLC, with a rate of \$175.00 per hour, which Scott Lankford made the motion to accept the Attorneys fee of \$175.00 per hour at the July 5<sup>th</sup>, 2002, Commissioners Meeting, all were in favor of, signed by all Commissioners.

Jeff Fliginger of Doctor Lawn and Cascade County Commissioner Jim Larson were introduced to the Commissioners by Commissioner and Chairperson Kelly Manzer.

***Maintenance Reports:***

**Mowing – Representative from Doctor Lawn:** Mr. Fliginger of Doctor Lawn gave a brief update on the weed spraying and mowing performed by Doctor Lawn, and the use of spot spraying with a blue dye. Scott Lankford and Chuck Rogers had some questions for Mr. Fliginger, which were answered by Mr. Fliginger. Sandy Mares questioned the mowing around the outflow ditches by Central Avenue West, which Mr. Fliginger stated he would follow up on. Scott Lankford asked if Doctor Lawn would be doing a fall weed spraying and use of the dye, which Mr. Fliginger stated yes and will notify the Commissioners when ready to perform that work. Mr. Fliginger excused himself at 7:15 PM.

**Fencing Repairs:** Scott Lankford contacted Montana Fence who is getting an employee lined up to view the fencing so the Commissioners can set up a maintenance program for fence repairs.

**Flap Gate Refinishing:** Kelly Manzer stated the current project for refinishing is complete. Scott Lankford and Chuck Rogers will inspect others for next project needs. Kelly Manzer stated the District also needs the Corps Inspection Report to be able to proceed with scheduling additional repairs. Sandy Mares stated the District does have additional deficiencies that need to be completed and wanted to know if the Commissioners are working towards a maintenance program, which Kelly Manzer stated that is what the Commissioners are working towards however also needs the Corps Inspection Reports to be able to proceed with the documented deficiencies as priority.

**Corps of Engineers Inspections:** Kelly Manzer talked with Melani at the Corps of Engineers, and still waiting to receive 2020 and 2021 inspection reports.

**Woody Vegetation & Tree Trimming:** Western Enterprises completed the work and invoice is attached for payment. Scott Lankford and Chuck Rogers will inspect on Friday. Sandy Mares questioned how the outlets looked after completion, which work performed had not been inspected yet by commissioners. Scott Lankford would like weeds at Taylors looked at for cleanup.

*Burrowing Animal Repairs – June & July 2022 Reports by Bug Doctor:* June and July 2022 reports were included in Commissioners packets. Kelly Manzer did talk with Bug Doctor and will look over the levee the next week for more activity. Chuck Rogers stated there was beaver activity by the kayak launch.

*Fiber Optic Process:* Kelly Manzer asked Rocky Mountain Contractors to make her aware when they will need on the levee. Chuck Rogers stated RMC bored a hole under the levee to install fiber optics. Kelly Manzer spoke with the Corps of Engineers and was told the drawings would need to be updated to show the encroachment. Kelly Manzer stated RMC has yet to receive the compaction report from the Corps of Engineers.

*City of Great Falls email regarding plan of regional detention pond:* Kelly Manzer stated she has not received a reply yet from the Corps of Engineers. Chuck Rogers stated if the City of Great Falls did not hear back from the District, they would assume it was ok with the District.

### ***Administrative Reports:***

*Annual Review for Permission/Release Liability, Access Pass, Access Policy:* Now that the Attorney-Client Agreement between the West Great Falls Flood Control & Draining District and RR Law, PLLC, Mr. Regh can begin review.

*Commissioners' Annual Court Report – Order Setting Hearing on Report:* Janet Fulmer stated the District received the Order Setting Hearing on Report for Friday, the 19<sup>th</sup> day of August 2022 at 8:30 AM at the Cascade County Courthouse by Judge Parker, copy of Order provided to all Commissioners.

*408 Permit Filing:* Chuck Rogers stated the 408 Permit Filings have been put on hold unless Districts want to pay to get processed, but he would check further into what that entailed and was unsure if since the Districts is already in process if the District would have to pay at this point. Scott Lankford stated the District needs to continue forward as to not lose the Grant that was awarded. Sandy Mares questioned where the 408 Permit process was at which Chuck Rogers stated he needed the 1975 Cultural Review and that a develop of a drill plan to test where to put coffer dam, which he would check with Great West Engineering to prepare an amendment to attach with the Permit.

*Annual Report of Commissioners:* Janet Fulmer stated working on previous and current fiscal years report after receiving the June 2022 report from the county.

*Annual O&M Assessments:* Janet Fulmer stated working on with Rena at the County and Sherry with the Clerk and Records office but will need the Judges approval of the budget before completion.

*Taylor's Transportation Office Contract:* Kelly Manzer stated Mr. Lynn Baker did try to contact Taylors, however, no contact was made. Janet Fulmer stated Mr. Regh with RR Law would speak with Mr. Baker and followup with the District on next steps to take.

### ***Other Items:***

*Montana Dept of Transportation – Letter to District:* Chuck Rogers stated the letter pertains to MT Dept of Transportation to access the Districts land to do surveys for a project on 6<sup>th</sup> Street SW, starting at 10<sup>th</sup> Ave S and heads north for 1.29 miles to Central Avenue West for removing and replacing concrete surfaces, and the only issue the District would have if MT Dept of Transportation would be boring holes.

**Public Comment:** *Comments included with each agenda item as made.* Judy Rogers asked about the homeless people on the levee, which needs to be reported to Commissioners when activity is happening. Sandy Mares asked if the “No Trespassing” signs where adequate which Scott Lankford stated the current signs are adequate.

Kelly Manzer introduced Cascade County Commissioner James Larson, which Mr. Larson stated the Flood District personnel is to only have one key assigned for access to the DES building, which given to

Chairperson Kelly Manzer, and the key was then given to Secretary Janet Fulmer with the ability to give any commissioner access to the building during outside hours of the DES building.

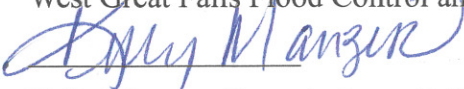
**Warrants Issued:** Kelly Manzer moved to pay the following invoices, all commissioners in favor, motion passed: Clyde "Scott" Lankford \$158.61 (Payroll); Kelly Manzer \$158.61 (Payroll); Charles Rogers \$158.61 (Payroll); Doctor Lawn Landscape Management \$14,832.00 (Annual Mowing); Western Enterprises \$12,500.00 (Wood & Vegetation Removal)

**Next Meeting:** Tuesday, September 6th, 2022, unless otherwise noticed.

**Adjourn:** Scott Lankford made the motion to adjourn at 7:56 PM, all commissioners in favor, passed.

Date Approved 10 / 4 / 2022

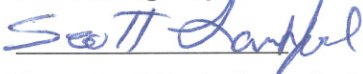
West Great Falls Flood Control and Drainage District



Kelly Manzer, Commissioner & Chairperson



Chuck Rogers, Commissioner



Scott Lankford, Commissioner

