

West Great Falls Flood Control & Drainage District
PO Box 791, Great Falls, Mt 59403-0791
March 21, 2023
Commissioners' Meeting Minutes

Location of meeting: Temple Baptist Church 313 18th St SW, Great Falls, Mt.

Call to Order: 7:05 PM by Commissioner Chuck Rogers

Roll call: Commissioner Charles Rogers; Commissioner Scott Lankford

Public Attendance: Judy Rogers; Sandy Mares; Barb Lankford.

Reading of Minutes: Minutes of February 21, 2023. Charles Rogers moved to approve as read. Approved.

Treasurer's report: Balances as of February 28th, 2023: Cash \$24,286.72, O&M \$480,910.56, Restricted \$37,305.55; Tax Payments Receivable \$32,775.65; Tax Payments Receivable \$31,164.63.

Inspection Report – Commissioner Rogers stated the weather and condition of the levee have precluded any inspections in the past month.

Emergency Preparedness Report - Commissioner Manzer was not in attendance and the report is postponed to next meeting.

Fencing Report – Commissioner Lankford stated he was in contact with the fencing contractor and will arrange an inspection once conditions on the levee permit.

Contract Status Report – Commissioner Rogers stated he prepared mowing and woody vegetation control contracts for Dr. Lawn, that included the new mowing and woody vegetation control areas agreed to by the board. The contracts will be mailed to Dr. Lawn since phone messages are not returned.

Snow Pack and Flood Forecast Report - Commissioner Lankford reported the snow pack is at 92% of normal.

Section 408 status Report – Commissioner Rogers reported Great West will obtain the necessary permits, put the job out for bid and provide the necessary notifications for completing the lake drain upgrade for approximately \$5,000.00. They will provide a contract with the final amount once Cascade County Flood Plain administrator returns their calls. Commissioner Lankford agreed to sign and return the contract once it comes in.

Court Report – Secretary Fulmer has not yet filed the report due in March.

Election Status Report – Commissioner Rogers reported that the election Office does not seem to have developed a plan for the election yet.

Woody Vegetation Removal - Commissioner Rogers reported he spoke with Donny Lighthouse and

would arrange a time to go over what woody vegetation needed to be removed on the levee, when the weather and mud permit.

Flap Gate re-coating- Commissioner Lankford spoke with T&L painting and will set up a time to meet with the board, T&L and Mike Andre to determine the best way to proceed when the weather clears.

Drainage Structure repairs- Commissioner Rogers reported he had provided the approved work list to Mike Andre. Mike has not reported back about any issues he might have with the list. Commissioner Rogers will followup after the 1st of April.

Liability Insurance Application for Renewal – Commissioner Rogers reported he had completed the application and submitted it to the agency on 3/20/2023.

Status of Taylor Lease inquiry - Secretary Fulmer was absent and no report given.

Unfinished Business:

Bylaws: Discuss, edit and approve article I through IV of the draft bylaws. Tabled until a full board is present.

Annual Commissioner Election: Discuss and approve any action required by the Cascade County Election Administrator that have come to light since the agenda was prepared. No request from the Cascade County Election Department have been received. No Action taken.

Motion: To hire Great West Engineering to inspect and report on the condition of the concrete and joint at station 30+21 in the East Watson Coulee pipe, at a cost of \$700.00. Commissioner Rogers explained that the inspection was a requirement of the 2020 Pipes Inspection and was to simply monitor the condition of the defect to see if there was any change. Motion approved

NEW BUSINESS:

Motion: To obtain Workers Compensation Insurance through the Montana State Fund at the quoted rate of \$628.05 per annum. Brief discussion about the legal requirement of having Worker's Comp insurance followed. The motion was approved.

Motion: To allow all board members of the West Great Falls Flood Control & Drainage District, their secretaries, administrators and superintendents unrestricted access to all records and archives of the West Great Falls Flood Control and Drainage District with the board submitting a letter to Cascade County to that effect. After a brief discussion to clear up why the letter was need the motion was approved. Commissioners Lankford and Rogers signed the letter.

Approved payments for: USPS \$226.00 (PO Box Fee); March Payroll: Chuck Rogers \$158.62, Scott Lankford \$158.62, Kelly Manzer \$158.62; Federal Payroll Withholding \$240.96; Janet Fulmer \$34.64 (Ooma Inc – Telephone); Janet Fulmer \$150.00 (Secretary Services). Issued warrants for all of the approved payments.

Public comment centered around the upcoming Division B Election with the public providing comments on what they had learned to date.

Next Meeting: Tuesday, April 18th, 2023, unless otherwise noticed.

Adjourn: Chuck Rogers adjourned the meeting at 7:28 PM.

Date Approved _____ / _____ / _____

West Great Falls Flood Control and Drainage District

Kelly Manzer, Commissioner

Chuck Rogers, Commissioner

Scott Lankford, Commissioner