

West Great Falls Flood Control & Drainage District
PO Box 791, Great Falls, Mt 59403-0791
January 17, 2023
Commissioners' Meeting Minutes

Location of meeting: Temple Baptist Church 313 18th St SW, Great Falls, Mt.

Call to Order: 7:04 PM by Commissioner Chuck Rogers

Roll call: Commissioner Charles Rogers; Commissioner Scott Lankford; Commissioner Kelly Manzer.
Janet Fulmer

Public Attendance: Aspen Northener; Trina Mans; Judy Rogers; Sandy Mares; Barb Lankford

Reading of Minutes: Minutes of December 14th, 2022, Charles Rogers moved to approve as written, all commissioners in favor of, passed. Minutes of January 9th, 2023, Charles Rogers moved to approve as written, all commissioners in favor of, passed. Minutes of January 17th, 2023, Charles Rogers moved to approve as written, all commissioners in favor of, passed.

Treasurer's report: Balances as of December 31st, 2022: Cash \$24,121.37, O&M \$479,773.52, Restricted \$37,305.55; Tax Payments Receivable Outstanding \$32,775.65; December 2022 Warrants Paid \$11,736.22; Balances as of January 31st, 2023: Cash \$24,206.60, O&M \$479,246.94, Restricted \$37,437.36; Tax Payments Receivable Outstanding \$32,443.16; January 2023 Warrants Paid \$475.83; Restitution Received: DDC-07-2016-333 \$90.00

Commissioners' Annual Court Report: Charles Rogers moved to accept prepared Annual Court Report, with the approved corrections, all commissioners in favor of, passed, to be filed with District Court.

Annual Election: Sandy Mares and Scott Lankford filed for District "B" Commissioner Seat. Commissioner Manzer agreed to take point in get clarification from Cascade County Elections Office regarding election procedures.

Lake Drain: A motion was made: To hire Great West Engineering to 1) Complete the permitting process. 2) To make the pre-construction and construction notifications. 3) Complete the steps necessary to let the project for bid. After a discussion about why an engineering firm was needed the motion passed unanimously.

5-Year Pipes Inspections – Due in 2025 . A motion was made: To hire Great West Engineering to inspect and report on the condition of the concrete at station 30+21 in the East Watson Coulee pipe. After a discussion about cost and the requirements from the 2020 pipes inspection the motion was tabled awaiting a quote from Great West Engineering.

Corps Semi-Annual Maintenance Checklists: The question was brought up about where the file of completed semi annual inspection reports is kept, if required by USACE. Janet Fulmer said the last two were at her office and she would get them filed.

Annual Contractors / Engineer: Bug Doctors contact is a Commissioner Manzers office awaiting signature. Dr. Lawn was sent a letter asking about their intent to renew the mowing and weed spraying contracts with no reply to date, Commissioner Manzer said she would followup with Dr. Lawn. There will need to be a new scope of work in the contract to include the new areas cleared last year.

Commissioner Rogers will update the maps and work descriptions.

A motion was made: To have Commissioner Rogers meet with Donny Lighthiezer of Western Enterprises to show him other areas that need tree removal and clearing. Discussed who would take point. Unanimously approved.

Permission/Release Liability Forms, Access Pass(es), Access Policy, etc.: A motion was made to have the district lawyer review the permission slips and release of liability forms. No discussion, unanimously approved.

Fence and Gate Repairs: Discussed inspecting district fencing and setting repair priorities. Commissioner Lankford will contact the fencing contractor to determine to best way to proceed with inspections and prioritizing work to be done.

Burrowing Animal Control Program: A motion was made to renew the Bug Doctor contract for burrowing animal control and repair. No discussion, unanimously approved.

Woody Vegetation Removal and Control Cut: Covered under mowing contract.

Drainage Structures: Discussed pipes inspection and the items that received an M/A ration. Commissioners Rogers and Lankford to inspect the items listed. Discussed repairing rusty CMP's and contacting repair companies. Commissioner Lankford to call T& L to look at the problem. Discussed stations 186 and 216 needing to be extended. Determined to be a low priority item at this time. Discussed the work list for Mike Andre. A motion was made To hire Mike Andre to complete the items on the Mike's work list. No further discussion, unanimously approved. Commissioner Rogers to contact Mike Andre.

A motion was made to hire T& L coating to recoat flap gates on stations 280 and 247. No discussion, unanimously approved.

Other Items:

Taylor Transportation Office Contract: Copy of email was provided to Commissioners between RR Law and Charles Rogers, tabled until reply from RR Law.

Warrants Issued: Kelly Manzer moved to pay the following invoices, all commissioners in favor, motion passed: Clyde "Scott" Lankford \$158.61 (Payroll); Kelly Manzer \$158.61 (Payroll); Charles Rogers \$158.61 (Payroll); Innovative Postal Services, Inc. \$269.92 (Misc. – Postcard Mailing); Janet Fulmer \$563.32 (\$546.00 Admin & Secretary Services, \$17.32 Misc – Telephone)

Motion made for Janet Fulmer to send a letter to Jacky Dickson regarding irrigation hookup requirements. No discussion, unanimously approved.

Next Meeting: Tuesday, March 21st, 2023, unless otherwise noticed.

Adjourn: Chuck Rogers made the motion to adjourn at 8:32 PM, all commissioners in favor, passed.

Date Approved _____ / _____ / _____

West Great Falls Flood Control and Drainage District

Kelly Manzer, Commissioner

Chuck Rogers, Commissioner

Scott Lankford, Commissioner